



# Item 4.1 - Minutes

## Edinburgh Integration Joint Board

**9:30 am, Friday 8 February 2019**

Dean of Guild Court Room, City Chambers, Edinburgh

**Present:**

**Board Members:**

Councillor Ricky Henderson (Chair), Carolyn Hirst (Vice Chair), Councillor Robert Aldridge, Mike Ash, Colin Beck, Carl Bickler, Andrew Coull, Christine Farquhar, Helen Fitzgerald, Councillor George Gordon, Kirsten Hey, Carole Macartney, Councillor Melanie Main, Angus McCann, Moira Pringle, Judith Proctor, Ella Simpson, Councillor Susan Webber and Richard Williams.

**Officers:** Tom Cowan, Tony Duncan, Jamie Macrae and Sarah Stirling.

**Apologies:** Lynne Douglas, Martin Hill and Alison Robertson.

### 1. Minutes

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#### Decision

To approve the minute of the meeting of the Edinburgh Integration Joint Board of 14 December 2018 as a correct record.

### 2. Sub-Group Minutes

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Updates were given on Sub-Group and Committee activity.

#### Decision

To note the minute of the meeting of the Professional Advisory Group of 20 November 2018.

### 3. Rolling Actions Log

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The Rolling Actions Log for 8 February 2019 was presented.

#### **Decision**

- 1) To agree to close the following actions:
  - (a) Action 3 – Edinburgh Health and Social Care Partnership Communications Action Plan
  - (b) Action 4 – Whole System Delays – Recent Trends
  - (c) Action 8 – Plan for Immediate Pressures and Longer Term Sustainability
  - (d) Action 12 – 2018/19 Financial Position
  - (e) Action 18 – Governance Review
- 2) To otherwise note the remaining outstanding actions.  
(Reference – Rolling Actions Log – 8 February 2019, submitted.)

### 4. Impact of Audit Scotland Report Health and Social Care Integration on Edinburgh Integration Joint Board

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On 15 November 2018 Audit Scotland published a report titled “Health and Social Care Integration – Update on Progress”. The aim of the audit was to explore the impact public bodies were having on integration of health and social care services. This was the second of three planned audits into the delivery of integration in Scotland.

This report gave an overview on the findings and set out actions being taken across the Edinburgh Integration Joint Board (EIJB). It also noted that several recommendations from the Audit Scotland report were the responsibility of other organisations and, where possible the action plan set out current knowledge of actions being taken by them, or where these would be discussed.

#### **Decision**

- 1) To note the findings from the Audit Scotland report.
- 2) To note those activities, currently underway in Edinburgh which relate to actions in the Audit Scotland report as set out at Appendix B.
- 3) To note the actions on other organisations as set out in the report and in doing so, direct the Chief Officer to work with both NHS Lothian, the City of Edinburgh Council and Scottish Government to undertake a scoping across the Audit Scotland report findings in relation to its impact and requirements for action in Edinburgh.
- 4) To request that the Chief Officer report on actions being taken across all organisations in support of the recommendations in the Audit Scotland report in relation to the EIJB and request a further report on this to come to the Audit and Risk Committee in six months.

## 5. Update on the Progress Review of Older People's Services

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An update was provided on the outcome of the progress review of Older People's services in Edinburgh Health and Social Care Partnership (EHSCP). The report provided detail of the proposed approach for taking forward the 17 recommendations made in the inspection report in June 2017, which included an updated improvement plan with clear links to the partnership's transformation and change programme.

### Decision

- 1) To note the findings of the Progress Review of Older People's Services in Edinburgh which took place during June and July 2018.
- 2) To note the EHSCP's plans to align the areas for improvement set out in the progress report through a new strategic transformation model designed to take the focus away from short term, reactive planning to long term sustainable change.
- 3) To agree that the report and action plan would be overseen by the EIJB and its revised governance structures.

(References – Edinburgh Integration Joint Board, 16 June 2017 (item 5); report by the IJB Chief Officer, submitted.)

## 6. Transformation and Change – Developing the Edinburgh Model

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Proposals were set out for the further development of the EIJB's transformation programme and agreement was sought to ring-fence funding from within the EIJB reserves to support this ambitious programme of change.

### Decision

- 1) To agree the case for change as set out in this paper and to the direction set out for transformation and change within the EHSCP.
- 2) To agree to ring-fence £2m non-recurring funding from reserves to support and fund the change programme, and to request more detail on this funding, relating this to directions and delivery timescales.
- 3) To agree to task the Chief Officer with developing further the programme structure and programme support as outlined in the paper
- 4) To note that the governance reporting of this programme would develop in parallel to the wider IJB governance development agreed at the IJB meeting on the 14th of December 2018.
- 5) To agree regular updates on the development of the programme.

(Reference – report by the IJB Chief Officer, submitted.)

## **7. 2018/19 Financial Position and Initial Outlook for 2019/20**

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An overview of the in-year financial position was provided to the members of the EIJB. The report also outlined the indicative budget offers from partner organisations for 2019/20.

### **Decision**

- 1) To note that delegated services were reporting an overspend of £7.7m for the period to the end of December 2018, and that this was projected to rise to £10.0m by the end of the financial year.
- 2) To acknowledge that, based on ongoing discussions between the Chief Officer, Chief Finance Officer, and colleagues from the City of Edinburgh Council and NHS Lothian, moderate assurance of balanced year end position could be given.
- 3) To agree the proposal for the use of reserves as set out in paragraph 11 of the report.
- 4) To note the indicative budget offers from NHS Lothian and the City of Edinburgh Council and the concerns raised by the Chief Officer.

(Reference – report by the IJB Chief Officer, submitted.)

## **8. Communications Action Plan for the EIJB**

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An action plan was developed in response to the EIJB's growing requirement to communicate and the opportunities presented to do so by a wide variety of media. This plan would develop over time to reflect new audiences, objectives and communications needs.

### **Decision**

- 1) To approve the EIJB communication action plan.
- 2) To agree to updates on this as it developed, at least annually.

(Reference – report by the IJB Chief Officer, submitted.)

## **9. Brunton Place Surgery Re-provision**

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Brunton Place Medical Practice was operating from a building with severely restricted space which was not compliant with modern health care standards. The Practice was willing to increase its current patient list from 8,300 to 10,000 if provided with sufficient clinical space to do so.

The report presented the initial agreement for the re-provision of Brunton Place Surgery.

### **Decision**

- 1) To note that the Brunton Place Medical Practice presently operated from a building with severely restricted space and which was not compliant with modern health care standards.
- 2) To note that the Practice was willing to increase its current patient list from 8,300 to 10,000 if provided with sufficient clinical space to do so.
- 3) To note that NHS Lothian invited Edinburgh Health and Social Care Partnership to submit an Initial Agreement for this proposal following the conclusion of the 2018-19 Capital Prioritisation Process.
- 4) To note the Initial Agreement was supported by EHSCP Executive Team on 6 December 2018.
- 5) To agree to the submission of the Initial Agreement to NHS Lothian Capital Investment Group in accordance with the Capital Prioritisation Process.

(Reference – report by the Chief Finance Officer, submitted.)

## **10. Edinburgh Integration Joint Board Strategic Plan 2019/2022 – Update**

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On 14 December 2018 a draft of the Edinburgh Integration Joint Board Strategic Plan 2019-2022 was presented. The EIJB agreed that a completed draft be taken to the EIJB on 8 February 2019 prior to a consultation phase of three months.

An EIJB Development Session took place on 22 January 2019 to consider options to mitigate a larger than predicted funding shortfall for financial year 2019/2020. Given the scale of these budgetary pressures and the emerging Edinburgh Health and Social Care Partnership (EHSCP) transformational work, the EIJB considered that additional time was needed to reflect the impact on the draft Strategic Plan 2019-2022. The EIJB Chair and Vice-Chair reaffirmed this decision at the EIJB Agenda Planning Meeting on 24 January 2019. On 25 January 2019, the Chief Officer wrote to EIJB Members outlining the decision and rationale to delay the circulation of the draft Strategic Plan 2019-2022 to enable and ensure alignment of ambitions with the financial reality for the EIJB.

It was proposed to take the revised draft of the Strategic Plan 2019-2022 to the EIJB on 29 March 2019 prior to a consultation period of three months.

### **Decision**

- 1) To note the rationale for extending the time for the production of the next draft of the Strategic Plan 2019-2022.
- 2) To agree the new date of 29 March 2019 for the EIJB to consider the redrafted Strategic Plan 2019-2022 prior to a consultation period of three months.

- 3) To agree the formal extension of the existing Strategic Plan 2016-2019 including Directions until the new Strategic Plan was published.

(References – Edinburgh Integration Joint Board, 14 December 2018 (item 9); report by the IJB Chief Officer, submitted.)